

**By Laws of Montgomery County Art Association**

CURRENT VERSION	PROPOSED UPDATE
<b>Article 5 - The Board</b>	<b>Article 5 - the Board</b>
Section 5.2. The Board of Directors shall consist of the President; First Vice President, Programs; Second Vice President, Shows; Treasurer; Secretary; the Immediate Past President; the chairs of the standing committees, additional participating past presidents, and other directors as authorized by the Board pursuant to Section 5.2.1.	Section 5.2. The Board of Directors shall consist of the President; First Vice President, Programs <b>and Activities</b> ; Second Vice President, Shows; <b>Third Vice President Communications and Marketing</b> , Treasurer; Secretary; the Immediate Past President; the chairs of the standing committees, additional participating past presidents, and other directors as authorized by the Board pursuant to Section 5.2.1.
<b>Section 5.6. Meetings of the Board</b>	<b>Section 5.6. Meetings of the Board</b>
Section 5.6.2. Special Meetings of the Board. A special meeting of the Board may be called by the President or upon written petition of any five Board members stating the purpose for such meeting....	Section 5.6.2. Special Meetings of the Board. A special meeting of the Board may be called by the President or upon written petition of any <b>six</b> Board members stating the purpose for such meeting....
<b>Section 5.8. Committees of the Board</b>	<b>Section 5.8. Committees of the Board</b>
5.8.1. <b>Executive Committee.</b> The Board shall have an Executive Committee made up of the President, First Vice President, Second Vice President, Treasurer, Secretary, and Immediate Past President...	5.8.1. <b>Executive Committee.</b> The Board shall have an Executive Committee made up of the President, First Vice President <b>Programs and Activities</b> , Second Vice President <b>Shows, Third Vice President Communications and Marketing</b> , Treasurer, Secretary, and Immediate Past President...
Section 5.8.2 <b>Standing Committees.</b> The Board may establish ad hoc committees of itself by resolution setting forth the purpose or purposes thereof for the periods not to exceed one year. The membership of such committees is limited to directors. Such a committee shall be advisory and shall not exercise any of the powers of the Board except as specifically authorized in the resolution creating it...The President shall appoint the chair and members of ad hoc committees of the Board.	Section 5.8.2 <b>Standing Committees.</b> The Board may establish <b>standing and</b> ad hoc committees of itself by resolution setting forth the purpose or purposes thereof for the periods not to exceed one year. <del>The membership of such committees is limited to directors.</del> Such a committee shall be advisory and shall not exercise any of the powers of the Board except as specifically authorized in the resolution creating it...The President shall appoint the chair and members of ad hoc committees of the Board.
<b>Article 6 - Officers</b>	<b>Article 6 - Officers</b>
Section 6.1. The officers of the MCAA shall consist of the President, First Vice President, Programs, Second Vice President, Shows, Treasurer, Secretary, Immediate Past President, and such other officers with such powers and duties not inconsistent with these Bylaws as may be appointed and determined by the Board of Directors .	Section 6.1. The officers of the MCAA shall consist of the President, First Vice President <b>Program and Activities</b> , Second Vice President, <b>Shows, Third Vice President Communications and Marketing</b> , Treasurer, Secretary, Immediate Past President, and such other officers with such powers and duties not inconsistent with these Bylaws as may be appointed and determined by the Board of Directors .
Section 6.1.2. <b>First Vice President.</b> The First Vice President will assume all duties of the President if the President is not available and shall have charge of the administration, planning and arranging of the Programs of the regular meetings of the MCAA. The First Vice president shall temporarily succeed to the office of the President ...conducted within two months among the Board members, to select a President who shall serve the remainder of the current term.	Section 6.1.2. <b>First Vice President.</b> The First Vice President will assume all duties of the President if the President is not available and shall have charge of the administration, planning and arranging of the Programs of the regular meetings of the MCAA. <b>The First Vice President shall be responsible for the administration, planning and arranging of special activities for the membership.</b> The First Vice president shall temporarily succeed to the office of the President ...conducted within two months among the Board members, to select a President who shall serve the remainder of the current term. <b>The First Vice President, with the approval of the Board, may establish standing committees or ad hoc committees of the membership and recruit individual members to assist with programs for regular member meetings and special activities for members of the MCAA.</b>

<p>Section 6.1.3. <b>Second Vice President.</b> The Second Vice President shall have the charge of the administration of all membership, small group, individual, and public entrant shows of the MCAA as authorized by the Board, including shows presented in conjunction with or in cooperation with other organizations, with the exception of the MAA Gallery (store and/or online)... The Second Vice President or his delegate administrator may establish ad hoc committees of the membership and recruit individual Members to assist with these shows.</p>	<p>Section 6.1.3. <b>Second Vice President.</b> The Second Vice President shall have the charge of the administration of all membership, small group, individual, and public entrant shows <b>and online shows</b> of the MCAA as authorized by the Board, including shows presented in conjunction with or in cooperation with other organizations. <del>with the exception of the MAA Gallery (store and/or online).</del> The Second Vice President, <b>with the approval of the Board,</b> may establish <b>standing and ad hoc committees</b> of the membership and recruit individual members to assist with <b>in person shows, online shows, Paint the Town Show and hospitality.</b> <b>The Second Vice President will mentor and lead committee team members responsible for the administration and management of all MCAA's in-person shows and online shows.</b></p>
	<p><b>6.1.4 Third Vice President.</b> The Third Vice President will set and guide the strategy for all communications and public relations messages to consistently articulate MCAA's mission. This position will support building external relationships and strategic partnerships including funders and the media. This position will provide increased focus on improving public awareness of MAA and member artwork through traditional news sources, as well as social media, blogs, websites, and podcasts. This position will coordinate MAA website communications to ensure that new and consistent information (article links, stories and events) is posted regularly. The Third Vice President, with the approval of the Board, may establish standing committees or ad hoc committees of the membership to assist in the successful delivery of communications and marketing of MCAA. The Third Vice President shall mentor and lead committee team members responsible for MCAA's communications, publicity, and social media.</p>
<p><b>6.1.4 Treasurer.</b> The Treasurer shall maintain accounts of the business transactions of the MCAA, which shall at all times be open to inspection. The Treasurer shall develop the annual budget for presentation to the Board. The Treasurer shall promptly deposit all moneys to the credit of the MCAA with such institutions as may be designated by the Board, and shall not permit any of the funds of the MCAA to be co-mingled with his or her own funds or those of any other organization. The Treasurer shall disburse the funds of the MCAA as may be properly authorized by the Board, shall render an account to the Board of all financial transactions as Treasurer and the financial condition of the MCAA annually, or upon the request of the Board or the President, and shall perform all other duties usual and incidental to the office. The Treasurer shall prepare an annual report and distribute it at a regular meeting of the membership. The Treasurer shall prepare or have prepared any tax returns or other reports to governmental authorities concerning finances as may be required by law or by the Board. If desired, the Treasurer may recruit staff for the Finance Committee to assist in to assist in financial management duties and in assessing the financial implications of potential proposals to MCAA finances. The Treasurer is responsible for chairing the Finance Committee and for supervising committee member activities. Whenever an individual relinquishes the office of Treasurer, the outgoing Treasurer shall turn over all records in his or her possession to the successor in the office. If desired by the Board, such records shall be examined at that time by an independent outside expert. Nothing herein shall limit the authority of the Board to authorize an audit or review of the financial records at any other time.</p>	<p><b>6.1.5 Treasurer.</b> The Treasurer shall maintain accounts of the business transactions of the MCAA, which shall at all times be open to inspection. The Treasurer shall develop the annual budget for presentation to the Board. The Treasurer shall promptly deposit all moneys to the credit of the MCAA with such institutions as may be designated by the Board, and shall not permit any of the funds of the MCAA to be co-mingled with his or her own funds or those of any other organization. The Treasurer shall disburse the funds of the MCAA as may be properly authorized by the Board, shall render an account to the Board of all financial transactions as Treasurer and the financial condition of the MCAA annually, or upon the request of the Board or the President, and shall perform all other duties usual and incidental to the office. The Treasurer shall prepare an annual report and distribute it at a regular meeting of the membership. The Treasurer shall prepare or have prepared any tax returns or other reports to governmental authorities concerning finances as may be required by law or by the Board. <b>The Treasurer, with the approval of the Board, may establish standing committees or ad hoc committees of the membership</b> <del>If desired, the Treasurer may recruit staff for the Finance Committee</del> to assist in financial management duties and in assessing the financial implications of potential proposals to MCAA finances. The Treasurer is responsible for chairing the Finance Committee and for supervising committee member activities. Whenever an individual relinquishes the office of Treasurer, the outgoing Treasurer shall turn over all records in his or her possession to the successor in the office. If desired by the Board, such records shall be examined at that time by an independent outside expert. Nothing herein shall limit the authority of the Board to authorize an audit or review of the financial records at any other time.</p>

Article 7 - General Committees	Article 7 - General Committees
<p>Section 7.1 <b>Standing Committees.</b> The standing committees of the MCAA are the Activities Committee, the Hospitality Committee, the Membership Committee, the Newsletter Committee, the Publicity Committee, the Gallery Committee, the Community Outreach Committee, the Technology Committee, and the Finance Committee. The chairs of these committees and key members of the committees shall be proposed for one year terms as part of the candidate slate for the annual election and shall become members of the Board of Directors upon election....</p>	<p>Section 7.1 <b>Standing Committees.</b> The standing committees of the MCAA are the <b>Programs and Activities Committee</b>, the Hospitality Committee, the Membership Committee, the Communications <del>and Newsletter Committee</del>, the <del>Publicity</del> Committee, the Marketing and Publicity <del>Gallery Committee, the Community Outreach</del> Committee, the Technology Committee, <b>the Shows (in-person) Committee, the Online Shows Committee, the Paint the Town Committee, the Equipment Committee, the Volunteer Committee,</b> and the Finance Committee. The chairs of these committees and key members of the committees shall be proposed for one year terms as part of the candidate slate for the annual election and shall become members of the Board of Directors upon election....</p>
<p>Section 7.1.1 <b>Activities Committee.</b> The Activities Committee shall plan and arrange for any workshops, museum trips and other art-related activities desired by the membership.</p>	<p>Section 7.1.1 <b>Program and Activities Committee.</b> The <b>Program and Activities Committee, under the direction of the First Vice President Programs and Activities, shall plan and arrange monthly membership meetings, and for any</b> workshops, museum trips and other art-related activities desired by the membership. <b>This committee shall identify and orchestrate community outreach opportunities to benefit MCAA and the community to include art-related community efforts, interactions with schools and universities, local festivals, local art events, and children's art activities.</b></p>
<p><b>7.1.2. Membership Committee.</b> The Membership Committee shall conduct membership campaigns and otherwise solicit new and renewed Members. The chair shall receive all dues and promptly transmit them to the Treasurer. The chair shall also keep an up-to-date membership list</p>	<p><b>7.1.2. Membership Committee.</b> The Membership Committee shall conduct membership campaigns and otherwise solicit new and renewed Members. <b>The Membership Committee shall support the Board's requests for membership information as needed, welcome new members, respond to member inquiries, and ensuring that membership information and profiles are up to date.</b> The Membership chair shall coordinate with the Treasurer to ensure all dues are promptly transmitted to the Treasurer.</p>
<p>Section 7.1.4 <b>Newsletter Committee.</b> The Newsletter Committee is responsible for gathering, publishing and distributing the MCAA Newsletter before the monthly meetings. The Editor may appoint a committee to assist in the preparation and publication of the newsletter.</p> <p>Section 7.1.5 <b>Publicity Committee.</b> The Publicity Committee is responsible for notifying newspapers, magazines, radio and other media of shows and meetings of MCAA and providing any posters, signs or other material to publicize these activities.</p>	<p>Section 7.1.4 <b>Communications Committee.</b> The Communications Committee, under the direction of the Vice President, Communications and Marketing, is responsible for the delivery of internal communications. This may include gathering and publishing monthly newsletters; notification to members of special events, promoting MCAA events, members' stories, and art features.</p> <p>Section 7.1.5 <b>Marketing and Publicity Committee.</b> The Marketing and Publicity Committee, under the direction of the Vice President Communications and Marketing, is responsible for developing the ideal communications channels and tactics for fulfilling MCAA objectives of encouraging and promoting visual arts in Montgomery County; and educating the public on the value of art. The work of this committee may include promotion of MCAA events, shows , members' stories, and art features and broadening MCAA audiences, as well as providing posters, online graphic advertisements or other materials to publicize MCAA activities.. In addition, this Committee is responsible for actively using social media to amplify MCAA messages to the public, art community and MCAA members; using social media to create a conversation with the art community as a means of connecting and buliding relationships that further MCAA goals.</p>

<p>Section 7.1.6 <b>Gallery Committee.</b> The Gallery Committee is responsible for the management and operation of the MAA Gallery (store and/or online).</p>	<p>Consolidated under the Online Shows Committee</p>
<p>Section 7.1.7 <b>Community Outreach Committee.</b> The Community Outreach Committee is responsible for identifying and orchestrating community outreach opportunities to benefit MCAA and the community....</p>	<p>Consolidated under the Programs and Activities Committee</p>
	<p style="text-align: center;"><u>New Standing Committees</u></p> <p>Section 7.1.11 <b>Equipment Committee.</b> The Equipment Committee is responsible for the oversight, management and lending of MCAA equipment. In addition, this committee will ensure access to the MCAA equipment storage area, transport of equipment to and from MCAA shows, and oversee the setup and tear down of MCAA show equipment.</p> <p>Section 7.1.12. <b>Shows Committee.</b> The Show Committee, under the direction of the Vice President of Shows, is responsible for management and administration of all in-person shows of MCAA. The MCAA Show Management Guidebook provides the foundational elements for managing shows for committee members, show managers and assistants in the successful delivery of in-person shows.</p> <p>Section 7.1.13. <b>Online Show Committee.</b> The Online Show Committee, under the direction of the Vice President Shows, is responsible for organizing, managing and administering all MCAA online shows.</p> <p>Section 7.1.14. <b>Paint the Town Committee.</b> The Paint the Town Committee is responsible for the planning, organizing, and execution/implementation of the annual Paint the Town art show and exhibit. The committee will work with other standing committees and Board members for all aspects of the show.</p> <p>Section 7.1.15. <b>Volunteer Committee.</b> The Volunteer Committee, under the direction of the MCAA President, is responsible for identifying and building a cadre of member volunteers to support the Board and all standing committees.</p>